

South Shore Area Ambulance Meeting Minutes
September 9, 2019

In attendance- Tam, Patti, Marcia, John, Jeff, Stacy, Frank, Tom, Linda, Sadie, Gayle, Guy, and Gus.

Call to order 6:30

Approval of Minutes: motion by Linda F, 2nd by Frank, All in Favor

Reports

Secretary/Treasurer Report- Balance as of today is \$\$9,018.28. motion by Frank, 2nd by Marcia, All in Favor

Ambulance Maintenance- Larry B is on a leave of absence until further notice. Low coolant light on, and there is an issue with the step.

Communications- None

Hall Maintenance- John will be doing window washing on September 21st between 9-12 if you would like to help.

BAC-EMS- Continuing ED classes are available for free. In Barron County on 9/17/2019 and September 19th 6-8 at Great Lakes Visitor Center how to go in water emergencies. Hipaa training in Washburn on September 24th at 6:30. Hayward on October 15 Cyber Workshop from 9-12. The Fate tire race is looking for help in Cable on 9/14/2019. Applefest is also looking for help October 5th and 6th. WI-WERC has money for training. There is \$500.00 per person per year for workshops. On website www.wiherc.org under the 2019 scholarship tab. Lifelink is looking for departments to host trainings. Jeff is working with Lifelink for stroke training. Suggestion was made to try Essentia Foundation for trainings too. Fema also has trainings on their website.

Director- Payroll changes. Please let Jeff know if any need to be changed. We had an ambulance inspection and we passed. There is only 1 state trooper in the state who does all the inspections. We need to update our maintenance to state statutes. A binder was put together by Jeff and will be located on the file cabinet in the hall. When doing an ambulance check please also do the vehicle check sheet in log book. Jeff is working on inventory checklist. He is using the state list as a guide to replace current checklist. CPAP generator is off. Discussed draw up EPI signature sheet. If you were at the EPI training and need to sign the signature sheet please contact Jeff. **We have replaced the printer and the television. If you interested in purchasing the old television or printer please send a bid to Jeff by 10/1/2019. The winner will be announced at next meeting.** What an amazing job everyone did for stepping up to assist with the bake sale. We received a check for \$2,648.10 for our share. A suggestion was to get a banner about where the money goes for the bake sale. Maybe we can put a sandwich board in drive way next year. If you have ideas please email Jeff. We should take bags to placed baked goods in when people purchased them. Maybe the bake sale stand can also sell water.

Radios in the Rig

- Zone 1 BALG PW
- F/R- Front and Rear
- Znut- Zone up- the screen tells you what zone you are in.
 - Zone 2 is WISCOM 1
- Use the rotary button to change channels. RTAC 64 for Mayo 1 and Ashland Intercept.
- There is a cheat sheet in the front and back of the ambulance to assist you with the radio
- Bayfire 1 is monitored by dispatch 24 hours a day.
- When using WISCOM you will hear a chirp at that point you can start talking.
- To operate the radio in the rear of the rig you can push the F/R button to take control. The channel in the front and back are on the same channel.

Portable Radios

- Zone A has the BALG Port Wing and Cornucopia channels
- Zone I has BALG Port Wing, Cornucopia, and Bayfire 1

A reminder to announce to dispatch what tower you are using when talking to them. WISCOM can be used pretty much everywhere. Please page out fire department right away when there is a call.

Procurement- Ordering supplies- gloves, OPA, suctioning stuff, and heat pack's. Also do research on defib.

Quality Assurance- If there is a new run please email Marcia and advise her of the run. Reminder no one should be clicking on complete except Marcia and Jeff when entering in run. You need to put in the narrative when the patient cannot sign, and note why they could not sign.

Training Report- John is working on refresher. . SSFA training on October 12th and they would like SEMS there in Cornucopia from 8-12. Next month we will be completing HIPAA and Infectious Disease training. Discussion on WEMSA conference coming up in November.

Old Business- Refresher in progress.

New Business- Landing zones in Port Wing, Herbster, and Cornucopia.

Adjourned at 7:56 motion by John, 2nd by Tam.

Submitted by Stacy Danula