

South Shore Area Ambulance Meeting Minutes  
November 4, 2019

In attendance- Jeff, Stacy, Marcia, Frank, Jan Victorson, John, Gayle, Guy, Gus, Colleen, Tom, Linda, Larry B, Paul and Laurie.

Call to order 6:30

Jan was here to the Emergency Response Books, and showed us how to use them.

Approval of Minutes: motion by Marcia, 2<sup>nd</sup> by Collen, All in Favor

Reports

Secretary/Treasurer Report- Balance as of today is \$9,964.52 after 3 deposits were made. Motion by Colleen, 2<sup>nd</sup> by Marcia, All in Favor

Ambulance Maintenance- If the rig needs fuel please notify Jeff. Air cleaner needs to be check as there was blue paper in it. Oxygen gauge is not working correctly. Look at the oxygen tank to get the correct amount of oxygen left.

Communications- Paul has updated the radio and pagers list.

Hall Maintenance- John had an issue with furnace on Saturday. Paul and Jeff have reset it. Please make sure the small heater gets turned off when you leave.

BAC-EMS- None

Director- WEMSA is next week. There is a new inventory checklist. Look at each item and make sure to look at the expiration date. Discussion on responding, and what we need to do. This is just a quick overview. The first person on scene established IC. Everyone should be going to Bayfire 1. You can preset them into the memory ( go to desired channel, push right arrow key and then hold the dots to store it). If you have questions please reach out. There are classes regarding incident command called ICS 100-700 on Fema's website. Use crew # for all responses (EMS 81). Maybe we can use google drive to make information more available to everyone. Please pay attention to how many people are responding to a call before you. If there is a full crew then no need to respond.

Procurement- Marcia is watching for the orange backboard, and the green scoop. Everything that needed to be ordered has been ordered. Meds are up to date. We are looking into the Zol AED Plus defib.

Quality Assurance-Marcia spoke with Laura regarding Mayo/Gold Cross. We need to use Gold Cross as the transfer company. Do not post any runs until you have put a date in. This step is very important unless you want someone to hunt for the run. This takes time and causes a large mess. Email Marcia when you post a new run. If the cloud is ghosted out the run is not posted. Make sure to get a signature or note why you did not get it.

Training Report- The refresher will be in January. There is no EMT B anymore with state. It is just EMT. Let John know if you need CPR soon.

Old Business- Refresher in progress.

New Business- Landing zones in Port Wing, Herbster, and Cornucopia.

Adjourned at 7:56 motion by John, 2<sup>nd</sup> by Tam.

Submitted by Stacy Danula