

Bayfield-Ashland Counties  
EMERGENCY MEDICAL SERVICES COUNCIL  
MEETING MINUTES  
February 28, 2008

The February meeting of the Bayfield-Ashland Counties EMS Council was called to order by Dean Hambrecht, President of the Council. The meeting was held in the Twin Island meetings rooms of Memorial Medical Center, Ashland.

MINUTES – *Motion made by Teresa Gunderson, seconded by Lyn Cornelius, to accept the minutes of the January meeting as distributed. Motion carried.*

TREASURER REPORT – Chuck Elton reported that the billing for 2008 dues will be going out this month. The balance in checking is \$1016.26. Our insurance bill has been received = \$1191.00.

*Motion made by Gary Victorson, seconded by Teresa Gunderson, to approve the Treasurer's Report. Motion carried.*

MEDICAL DIRECTOR REPORT – Keith Wesley, medical director for the Council, emailed a report that was distributed and read to all present. Discussion followed.

WARDS – The majority of services present are completing the paper form at the hospital in order to leave a copy and then that individual or another designee is inputting the info into WARDS at a later time. The time it takes to complete the electronic run report seems to prohibit inputting the info at the hospital – at least at present. There was some discussion about the reports that can be generated and their usefulness.

PROTOCOLS – Dr. Wesley will be sending a copy of Basic Protocols in the next couple of weeks. MDAC has scheduled a meeting for 5:00 PM before the next Council meeting on March 27<sup>th</sup> to begin review of the Basic Protocols.

ADVANCED SKILLS REVIEW – Dr. Wesley is proposing the weekend of May 16<sup>th</sup> – 18<sup>th</sup> for Advanced Skills Review. The Friday into Saturday, May 16<sup>th</sup> and 17<sup>th</sup>, may be a concern and/or conflict for some services looking for their folks to “standby” during the Be SOMEBODY event. But it may work for others. Several suggestions discussed. There was a strong consensus that we need to provide “plenty of notice” to our members in order for scheduling to be accomplished and to gain compliance for all folks. Another suggestion that came out of the meeting – could we possibly schedule advanced skills review during the week – evening meetings at each or several service halls? Both Glidden and Madeline Island made the case for how very difficult it is to get all folks to a different location but understand the need to share the medical director time. National Park Service suggested

that perhaps we could add a couple of sessions near there area, even use their facility. Another thought included doing two or three blocks of time rather than trying to “touch” every EMT in the two counties in one weekend.

BROADBAND – Dr. Wesley wondered about use of broadband for training, etc. Services stated that they would have access to broadband somewhere near their ambulance quarters. School districts have the fiber network as well which may provide another resource.

LIGHTS AND SIREN POLICY – Jan Victorson will forward comments from the October meeting.

WARDS – Chuck Elton checked with Marie Cupp of Washburn (373-5751). She would be willing to do training as a resource person for WARDS. Discussion followed. Training scheduled for 6:00 PM before the next Council meeting – March 27<sup>th</sup>. Rather than have her do a presentation we are asking services to bring their questions in order to learn from one another. Additional discussion related to WARDS included possible use of a shorter paper to leave at the hospital.

LAKE SUPERIOR RTAC (Regional Trauma Advisory Council) – Dan Diamon reported that services had taken advantage of the dual head radio subsidy program providing up to \$3500 toward radio purchase. Car seats and backboards are available for distribution this evening. Please sign the form Dan has in order to assure our ability to prove where they have been distributed.

RADIO INTEROPERABILITY – Jan Victorson reported that the radio interoperability training is going very well. The dates for the five remaining classes in Bayfield County were made available. If services have radios that need to be reprogrammed, invoices need to be finalized no later than the end of March. At this point the reprogramming costs EMS services nothing. In the future there will be a cost.

*Be SOMEBODY* – The *Be SOMEBODY* event is scheduled for May 16<sup>th</sup> thru 17<sup>th</sup>. Vacationland Fire Association has contracted for 132 promotional ads for TV for \$2020. The purpose of the ads is to demonstrate what people are currently doing to serve their communities and how they can help. The ads would be 30 second spots. Vacationland (Douglas County) departments have agreed to donate \$100 per department toward the project, Gold Cross has agreed to donate \$200. At the Bayfield County Fire Association meeting departments were invited to donate \$100 per with all departments present agreeing. Jan was asked to bring the issue to the EMS Council meeting. Discussion followed. Departments were asked to make their checks out to the EMS Council and send them Chuck Elton, Treasurer of the Council before March 12<sup>th</sup>. He will mail a check for the total he receives to Vacationland Fire Association on March 13<sup>th</sup>.

EMS DRIVER TRAINING – The most recent WEMSA (Wisconsin EMS Association) Hotsheets references a bill authored by Representative Kim Hixson (Whitewater) that would require the Department of Transportation (DOT) to establish and administer an ambulance driver safety program. Discussion followed with resolve to contact local state legislators with concerns if this continues moving through the system.

MEDICARE SIGNATURE REQUIREMENTS – Mary Ross distributed and reviewed a sample ambulance authorization form that Medicare mandated beginning January 01, 2008. She has instructed her EMTs to have the form signed by every patient, every signature, every time. They use the explanation – for the patient to get as much from their insurance as possible.

NEXT MEETING – The next meeting is scheduled for Thursday, March 27<sup>th</sup> in the Twin Islands Meeting Room.

5:00 PM	MDAC meeting
6:00 PM	WARDS discussion / training
7:00 PM	Council meeting

ADJOURNMENT – *Motion made by Gary Victorson, seconded by Teresa Gunderson, to adjourn the meeting. Motion carried. Meeting adjourned.*

#### IN ATTENDANCE

Jeff Benton	Red Cliff
Ron Brendalen	Mellen
Steve Cordes	Mason
Lyn Cornelius	Bayfield
Jim Dahlstrom	Apostle Islands/NPS
Dan Diamon	GoldCross/Lake Superior RTAC
Chuck Elton	Washburn
Teresa Gunderson	Mason
Dean Hambrecht	Great Divide
John Harding	Glidden
Tam Hofman	South Shore
Frank Koehn	South Shore
Mary Ross	Madeline Island
Gary Victorson	Iron River
Jan Victorson	BAEM